

Action Plan 2014

<i>Activity</i>	<i>Background and Goals</i>	<i>Responsibility</i>
ACADEMIC ACTIVITIES:		
BIMC (BOVA Intensive Master Courses)	<i>Based on the results of last year's applications for the organisation of BIMC to implement the activity and offer up to 8-10 courses on the internal funding. Including 2 courses granted by Nordplus on year 2013-2014 application results, 2 courses have BOVA support from year 2013, 2 courses are asking this support for year 2014.</i>	BOVA course leader is responsible for the course content and its implementations; Local BOVA coordinator + course leader are responsible for the distribution of information among students and the organizational staff of the course. Other coordinators organising the information flow to students and help in sending out teachers
Nordplus Intensive Master courses	<i>Continuation of cooperation between NOVA and BOVA in order to develop the joint master courses. 5 courses in 2013 have Nordplus ICG. 6 courses initiated by BOVA sided, which are having Baltic-Nordic dimension suggested to include into the joint NOVA/BOVA Nordplus network application for the year 2014/2015.</i>	BOVA secretary responsible for the preparation all information and budget calculations as regards perspective Nordplus courses initiated from BOVA side.
BIDC BOVA (Intensive) Doctoral courses and other International Doctoral courses	<i>Absence of BIDC for the year 2012-2013 it can be closed. Therefore all Doctoral courses on native languages are running in all BOVA UN institutions; there is possibility offer this courses on English language (as all Bachelor and Master courses are offered for Erasmus students) and open for all BOVA doctoral students. There we Can use Moodle system.</i>	BOVA Secretary collecting all information regarding all Intensive Doctoral courses on English offered at BOVA member institutions and spread this information. Local BOVA coordinators are responsible for the distribution of information among the interested students.
Call for Application	<i>BOVA will announce the New call for application (for both types of courses BIMC and BIDC in one) till March for the year 2014-2015 with deadline October 30. In long term perspective applicants will have rights to submit also applications for the year 2015 at any time.</i>	BOVA Secretariat is responsible for announcing Call and the administration of applications. BOVA coordinators are responsible for spreading and collecting information. BOVA CC is responsible for the evaluation of courses and suggestions for the financial approval

		of the BOVA RB.
WG of BOVA e-learning specialists	<p><i>Established good collaboration which led to the introduction of e-learning tools in BOVA activities with certain organisational setup. Continuation of collaboration according to the yearly working plan of WG.</i></p> <p>BOVA e-seminar for teachers (Seminar can be good possibility for teachers to increase their knowledge's in Moodle or other e-learning platforms to share best practice)</p>	E-learning WG, BOVA coordinators, BOVA Secretariat
Students and teachers mobility between BOVA and NOVA member institutions	<p><i>Nordplus mobility grants will be available for Baltic students to go to NOVA or to BOVA partner institutions (express mobility and long term mobility).</i></p> <p><i>NOVA students are welcome to the BOVA courses and other international courses offered by BOVA member universities. BOVA teachers as well could have Nordplus Mobility Grants.</i></p>	BOVA and NOVA Secretariats are responsible for the linkage on respective homepages. NOVA/BOVA Nordplus coordinators are responsible for dissemination of information to students and teachers and flow of documentation. BOVA secretariat manages implementation of Nordplus project as regards BOVA side in general, however ensuring the mobility flow from/to each BOVA or NOVA member institution lies on BOVA coordinators.
Mobility of BOVA doctoral students to NOVA PhD courses	<p><i>Students from BOVA universities are welcome to NOVA PhD courses if a place is available, but must pay for travel and accommodation. Students from any of the BOVA UN members are relieved from course fee.</i></p>	
NOVA/BOVA Nordplus network meetings	<p><i>Traditionally every year NOVA and BOVA Nordplus coordinators arrange at least 1 meeting face to face with aim to spread newest information about study options in NOVA and BOVA partner institutions and discuss on effective ways of Nordplus project realization.</i></p> <p><i>Venue and time for this year meeting is autumn 2014 at Norway.</i></p> <p><i>Additionally to this video meetings will be organised during the year.</i></p>	BOVA secretariat/ BOVA Nordplus coordinators - active participation in all activities.
Working Groups	<p><i>Working groups within BOVA appear:</i></p> <ul style="list-style-type: none"> <i>a) WG on Joint Master Education</i> <i>b) WG for Development of Doctoral Education</i> <p><i>At least for two years there are no steps,</i></p>	BOVA member institutions are responsible for the appointment of corresponding persons for these groups. BOVA secretariat preparing mandate for the

	<p>Joint Master Education <i>The possibility can be given to faculties so they can say if they have the possibility to make a joint master program between BOVA institutions for beginning. If faculties take leading on this-it will work well and fast.</i></p> <p>Development of Doctoral Education <i>Offer information about PhD courses in NOVA and BOVA institutions (not only intensive courses)</i></p>	<p>groups which should be approved by RB. WG starts activities accordingly to their mandate.</p> <p>BOVA secretary responsible for quizzing at BOVA web page and information spreading between faculties</p> <p>BOVA secretariat/ BOVA Nordplus coordinators - active participation in all activities.</p>
BOVA Student Council	<p><i>Established BOVA SC should continue their activity accordingly developed by themselves working plan in order to continue collaboration between students within BOVA and promoting BOVA among the students.</i></p>	<p>BOVA SC. Representatives of BOVA SC will be invited to majority of BOVA activities such as seminars and meetings.</p>
Information flow	<p><i>For information exchange BOVA UN using the BOVA webpage. Traditionally updated information is placed to the webpage by request of BOVA coordinators or by incentive of BOVA secretary.</i></p> <p><i>Other means of information dissemination and promotion of BOVA should be used such as meetings, seminars etc.</i></p>	<p>BOVA Secretariat, BOVA coordinators. Each single player in BOVA activities has rights and responsibility to disseminate corresponding BOVA information to the society.</p>
ADMINISTRATIVE ACTIVITIES:		
BOVA RB meetings	<p><i>1-2 meetings per year.</i></p>	BOVA RB, BOVA Secretariat
BOVA CC meetings	<p><i>1-2 meetings, (at least 1 face to face meeting up to 2 video meetings).</i></p>	BOVA CC, BOVA Secretariat
BOVA coordinators meetings	<p><i>The weekly Skype meetings; 2-3 face to face meetings combined with other activities or meetings.</i></p>	BOVA Secretariat, BOVA coordinators

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